

Grant Application

1. Organization Name _____ Date _____

2. Address _____

City, State & Zip _____

3. Contact Person & Title _____

Phone number _____ Email Address _____

4. Person Responsible for the Program _____

Phone number _____ Email Address _____

5. Total Agency Budget \$ _____

Program Budget \$ _____

Amount Requested \$ _____

6. Project Title _____

Project Start Date _____

7. Is this a new program for your organization? Yes _____ No _____

8. For entire organization: Fund raising costs \$ _____ % _____

Administrative costs \$ _____ % _____

9. Projected next year's operating budget for entire organization: \$ _____

Fund raising costs \$ _____ % _____

Administrative costs \$ _____ % _____

10. Date on which fiscal year begins _____

Date Incorporated _____

11. Type of request:

_____ General Support Start-up Costs

_____ Technical Assistance

_____ Project Support

_____ Capital Expenditures

_____ Endowment

_____ Other

12. Principal sources of support:

_____ % United Way _____ % Government Contracts
_____ % Foundations/Corporations _____ % Earned Income
_____ % Individual Contributions

13. Previous funding from the Foundation? Yes _____ No _____

14. Purpose of request:

15. Summarize the Organization's History, Mission and Goals:

16. Funding sourced and amounts applied for, received or committed:

17. Please enclose the following information with this application:

APPENDIX A: A complete budget for the project or program.

APPENDIX B: The current annual operating budget; include in-kind services and volunteers' hours contributed.

APPENDIX C: Current Board of Directors, listing business addresses and occupations.

APPENDIX D: Current audited financial report.

APPENDIX E: The Foundation considers grant applications only from public charities as defined under the Internal Revenue Code and applicable regulations.

An applicant must have obtained a 501(c)(3) determination letter prior to submitting an application and must include a copy with this application.